

**(Personal Assistants to Ministers Service Rules)**

**No. 32**

**The 21st March 1938.**

**[Amendment : 18.06.1989]**

No.32.- The Governor makes the following rules under section 98 of the Government of Myanmar Act, 1935, to regulate recruitment and to define the conditions of service in the Personal Assistants to Ministers Service:-

1. These rules may be called the “Personal Assistants to Ministers Service Rules” and they shall be deemed to have come into force on the 1st April 1937.

2. The Personal Assistants to Ministers Service is part of the General Service, Class II.

3. In these rules-

“The Service” means the Personal Assistants to Ministers Service.

4. The sanctioned strength of the service is as follows:-

Personal Assistant to the Premier	...	1
Personal Assistant to the Minister of Home Affairs.	...	1
Personal Assistant to the Minister of Finance	...	1
Personal Assistant to the Minister of Lands and Revenue.	...	1
Personal Assistant to the Minister of Commerce and Industry.	...	1
Personal Assistant to the Minister of Agriculture and Forests.	...	1
Personal Assistant to the Minister of Education	...	1
	Total ...	7

5. Recruitment to the service shall be made with the approval of the Minister concerned-

(a) by promotion of substantive incumbents of ministerial posts in Government service;

(b) by promotion of ministerial officers holding non-gazetted appointments as Personal Assistants to Ministers or Members of the Executive Council, prior to the 1st April 1937;

(c) by selection from candidates not in Government service.

6. Candidates for appointment must be domiciled in Myanmar and must have an adequate knowledge of the Myanmar language. They must also have an adequate knowledge of typing and shorthand and in the case of those appointed under clause (c) of Rule 5 must, as the minimum educational qualification required, have secured a pass in the High School Final Examination, or an examination declared equivalent to or better than that examination.

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7. (a) Every person recruited under clause (a) of Rule 5 shall be appointed in an officiating capacity only and shall be liable to be reverted to his substantive post at any time if no Minister wishes to retain his services as Personal Assistant.

(b) Every person recruited under clause (c) of Rule 5 shall be appointed on a contract for five years; the contract shall contain provision for the termination of the employment on one month's notice being given by Government or on payment of one month's pay in lieu of notice.

8. The time-scale of pay sanctioned for the service is Rs. 250-10-400-20-500 a month, provided that any person promoted under Rule 5 (a) or (b) may retain as personal to him the scale of pay to which he was entitled prior to promotion.

9. The members of the service shall be subject to the general rules for corresponding grades of other services in respect of conduct, discipline, pension, leave, lien, etc.

By order,  
C.F.B. PEARCE,  
Secretary to the Govt. of Myanmar,  
Finance Dept.